

# **British Orchid Council - Slide Library**

## **Notes for Guidance**

**Slides for inclusion in the library should be carefully labelled as follows:**

With the right side facing, and the slide upside down, write the name at the top left hand corner, leaving room for my number label at top right. Correctly researched spellings will save the librarian a lot of delving through reference books and the www, as will legible handwriting! CDRoms are also welcome but copyright of photographs cannot be guaranteed as no lists of donors are kept.

### **To borrow slides:**

Contact the librarian by Email or telephone with a list of what you require, taken from the list on the BOC website. *It is helpful if the slide numbers are given in numerical order.*

Slides are available on free loan but remain the property of BOC. There is a nominal charge, currently £5, to cover postage and packing. Cheques should be made payable to Max Hopkinson, *not to BOC.*

Slides may be ordered three weeks in advance of the required date, and should be returned within seven days of being shown.

### **Slide lecture:**

A collection of slides suitable for talks to general audiences or beginners is available. It comprises 53 slides together with a suggested running order but no lecture notes. This will take about 45-60 minutes to present, depending on the speaker. There is also a shorter pack of about 30 minutes' duration showing typical 'supermarket' orchids and another showing 'good' plants.

Max Hopkinson  
BOC Slide Librarian

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